

THE WILLIAM AMORY PRIMARY SCHOOL

Stallington Road,
Blythe Bridge,
Staffordshire ST11 9PN

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headteacher@williamamory.staffs.sch.uk
williamamory.co.uk
01782 394900



Request for leave during term time

Children at The William Amory Primary School

I request consideration of a grant of leave of absence from school during term time for:

My child (full name)

for the period from (date)to

The **exceptional** circumstances and reason for this request are: -

.....
.....
.....
.....
.....

Children in other schools:

Child (full name) Atschool

Child (full name) Atschool

Child (full name) Atschool

(Signature of 1st parent/carer(s)Print.....

(Signature of 2nd parent/carer(s)Print.....

Please return completed form to the school office. The school will write to you and inform you of the decision on whether the request is authorised or not.

For Office Use Only

Current Attendance.....% Last Year's Attendance.....%

Number of school sessions taken(this academic year)

Agreed/Not Agreed

Request for leave is agreed/is not agreed for the above student to take leave during term time between the above dates.