

THE WILLIAM AMORY PRIMARY SCHOOL

Stallington Road
Blythe Bridge
Staffs
ST11 9PN
Telephone: 01782 394900
Fax: 01782 394900
E-mail: headteacher@williamamory.staffs.sch.uk



MEDICINES IN SCHOOL

If your child has been ill but your doctor states that he/she is well enough to return to school, but still needs to take drugs or medicine please:-

- Bring the medicine into school and collect yourself (DO NOT) send with your child.
- Give medicine to the Teacher so that it can be locked away.
- Make sure the medicine is clearly labelled with the contents/owners name and dosage.
- Complete the request/authorisation form and bring into school at the same time.

The William Amory Primary School

Medicine Form

Child's Name Class

Dosage Instructions

In consideration of you allowing me to bring my child's medicine to school so that it can be administered to him/her, I hereby indemnify all Members of Staff of the School and their employers against all claims arising through the administration of the medicine.

Signed Date

(Parent/Guardian/Carer)

Name(Please print)

Date	Dosage Given	Signature	Date	Dosage Given	Signature

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Dear Parent

MEDICINES IN SCHOOL (Short Term Illness)

The storage and administration of medicines in school is subject to stringent Health and Safety Regulations. Many schools no longer accept responsibility for this task.

The William Amory School will continue to accept and administer medicines subject to the following conditions:-

1. **The medicine has been prescribed by a Doctor**
2. The medicine must be delivered to and collected from school each day by the parent (or other responsible adult) NOT sent with the child.
3. The medicine must be labelled with the date and name of the child in the container in which it was dispensed. In order to conform to statutory regulations on drugs and medicines, the label should include the name and strength of the drug, dosage, quantity and the name and telephone number of the supplying pharmacist.
4. The correct measuring spoon is provided.
5. The school request/authorisation form is completed and brought into school at the same time. (see copy on reverse of this letter).

NB Medicine is usually administered prior to lunch at 12.00 noon.

Parents will need to come into school and administer the medicine themselves if other time(s) are involved.

These conditions apply for Short Term illness only.

Parents must contact the school if a pupil needs to take medicine/drugs on a long term basis eg. for Asthma. Appropriate long term arrangements will then be made.

Yours sincerely

Mr B A Wilken
Headteacher